



TOWN OF TYNGSBOROUGH

Office of the Selectmen

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Selectmen's Meeting Minutes

Monday January 7, 2008

6:00 P.M.

Town Offices

Members present: Selectman Jay Booth, Selectwoman Jacqueline Schnackert, Selectwoman Karyn Puleo, Selectman Kevin O'Connor, Selectman Rich Lemoine

Staff Present: Town Administrator Rosemary Cashman and
Admin Assistant Therese Gay

The Chair called the meeting to order. The Board and staff were introduced and the Clerk read this evening's agenda. Mr. Cody Gilchrist, student observer, was introduced.

1. 6:00 P.M. Liquor License Transfer Application, – Barbeque Integrated, Inc DBA Smokey Bones BBQ, 431 Middlesex Road.

The Board voted unanimously on a motion made by Selectman O'Connor, second by Selectwoman Schnackertz to open the hearing.

The Clerk read the legal notice and the application as was submitted by Barbeque Integrated, Inc.

Attorney Aieta and Manager Steve Blaise presented their petition and answered any question the Board had. The only change is ownership of the business. The business will be operated in the future as in the past. The manager of record will remain. The Chair asked if there were any residents and/or abutters present to speak for or against the petition. No one came forward.

The Board voted unanimously on a motion made by Selectwoman Puleo, second by Selectwoman Schnackertz to close the hearing.

The Board voted unanimously on a motion made by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the transfer from GMRI, Inc. to Barbeque Integrated, Inc. as submitted.

2. Citizen's Time

No citizens' came forward. The Chair did recognize Cody Gilchrist, he is a student from Bishop Guertin. Cody will be observing the Selectmen's meeting as part of his school project for his civic class.

3. Appointments

A. Appoint COA Van Driver

On a recommendation from the Town Administrator and the Director of the Council on Aging, the Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to appoint Beverly Rudeen as the Part-Time van driver for the seniors.

B. Appoint Media Program Assistant

On a recommendation from the Town Administrator and the Media Director, the Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to appoint Kimberly Pivrotto as the Part-Time Assistant Media Program Assistant.

4. Other Business (if necessary)

A. Approve Snow Expenditure Letter

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the \$125,000.00 additional expenditure for the removal of snow and ice. The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the \$100,000.00 additional expenditure for the removal of snow and ice retroactive to December 19, 2007.

B. Approve New Mileage Reimbursement Rate

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the new mileage reimbursement rate of 50 cents per mile.

C. Open Space Parcels – Applewood

The Board has reviewed the letter regarding the deeds for Park Place and Highland Street from Applewood Construction and the opinion letter from Kopelman and Paige, P.C. The Board voted unanimously on the motion by Selectman O'Connor, second by Selectwoman Puleo to have the Town Administrator inform Applewood Construction to follow the recommendation from Special Counsel, Kopelman and Paige, P.C.

D. Review- Police Policies and Procedures

The Board has reviewed the new police department policies and procedures as submitted by Chief Mulligan. The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to approve the first reading and to have Special Counsel Kopelman and Paige, P.C. review the new policies and procedures.

5. Correspondence

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to accept the correspondence as presented.

Selectwoman Puleo has informed the Board of a conflict in the scheduled dates for the Superintendent's search and will not be able to be the Board's representative on the committee. The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectman O'Connor to nominate Selectwoman Schnackertz to be the Board's representative. Selectwoman Schnackertz accepted the nomination.

6. Selectmen's Notes

Selectwoman Schnackertz made reference to a letter from the Dee Bus Service thanking the Highway Department for their hard work in keeping the roads clear. She also thanked the elementary school students for their project on recycling. Selectwoman Puleo thanked the Recycling Committee for their efforts to promote recycling. Selectman O'Connor thanked Selectwoman Schnackertz for her comments on our Highway workers and thanked the Recycling Committee for all of their work. Mr. O'Connor also commended Cody Gilchrist for his interest in local government. Selectman Lemoine announces that anyone who wishes to serve on the local Boards now is the time.

7. Town Administrator's Notes

The Administrator is moving forward with the budgets, she will be ready to submit them within two weeks. The Capital Committee is beginning to review the town departments' capital requests. The senior tax work off program document is available in the office. The office has received numerous Open Space and Recreation surveys.

8. Adjournment

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to adjourn the meeting. The meeting adjourned at 6:50 P.M.

Respectfully submitted,

Therese Gay
Admin Assistant

Approved on _____